



Course Syllabus
Gyanmanjari Institute of Commerce
Semester-1 (BCOM)

Subject: English - BCOXX11201

Type of course: AEC (Ability Enhancement Course)

Prerequisite: N/A

Rationale:

English is a popular communication course especially in second language acquisition that covers over 80-90% of skills which emphasis on LSRW basic of language learning. There are several reasons why English is one of the best choices as it is involved with versatile self centric scenario. English is a part of learning language especially business etiquettes, which points learner's adaptation towards specified development as an eligible candidate for the corporate world. To look forward one need to develop himself and serve effectively in the modern digitalized world where not only technical terms but also updated skills are mainly targeted.

Teaching and Examination Scheme:

Teaching Scheme			Credits	Examination Marks			Total Marks
CI	T	P	C	SEE	CCE		
					MSE	ALA	
2	0	0	2	50	20	30	100

Legends: CI-Class Room Instructions; T – Tutorial; P - Practical; C – Credit; SEE - Semester End Evaluation; MSE- Mid Semester Examination; V – Viva; CCE-Continuous and Comprehensive Evaluation; ALA- Active Learning Activities.

2 Credits * 25 Marks = 50 Marks (each credit carries 25 Marks)

SEE 50 Marks will be converted in to 25 Marks

CCE 50 Marks will be converted in to 25 Marks

It is compulsory to pass in each individual component.

Continuous Assessment:

(For each activity maximum-minimum range is 5 to 10 marks)

Sr. No	Active Learning Activities	Marks
1.	Book Clubs: Students can form groups (Group of Four) and choose a book to read, discuss, and Upload their individual findings (Minimum 100 words) on GMIU Web Portal.	10
2	Quiz: Students have to appear for general quiz of 50 Objectives	10
3	Attendance: Students have to remain present in all Lectures for internal evaluation	10
Total		30

Course Content:

Sr. No	Course content	Hrs	% Weightage
1	Grammar and Usage: This unit will cover fundamentals of Grammar, including Parts of Speech (Noun, Pronoun, Verb, Adjectives, Adverb, The Interjections, Prepositions and Conjunctions) Tenses (Present, Past and Future Tense in Detail, Types of Sentences (Simple, Compound and Complex)	08	25 %
2	English Literature: Chapter 1: Prose by R.K Narayan The Study of Indian English Prose written by R.K Narayan, such as Astrologer's Day, Doctor's Word and its Thematic Study, Character Sketch.	08	25 %

	Chapter 2: Prose by O’ Henry The Study English Prose by O’ Henry, “The gift of Magi” and “The Last Leaf”, Thematic Study, Literary Terms, Elements of Short Story, Character Sketch.		
3	Listening and Speaking Skills: Chapter 1: Listening Skills Types of Listening, Effective Listening Skills and Barriers to Effective Listening, Characteristics of Good Listener, Chapter 2: Speaking Skills Speaking Skills in English: Pronunciation Skills, Stress and Intonation, Speaking Skills in English Classroom, Interaction, Meetings, Speech, and Talks.	08	25 %
4	Reading and Writing Skills Chapter 1: Reading Skills Concept, types and Purpose of Reading, Increasing Reading Speed and Barriers to Reading Speed, Intensive and Extensive Reading, Speeding Reading Tips, Reading Comprehension Method -SQ3R (Survey, Question, Read, Recite and Review). Chapter 2: Writing Skills Punctuation Marks, Cohesion (Definition, Demonstration of Cohesion in Action), Coherence, Writing formal Letters, Email, Report, Memo.)	08	25 %

Suggested Specification table with Marks (Theory):60

Distribution of Theory Marks (Revised Bloom's Taxonomy)						
Level	Remembrance (R)	Understanding (U)	Application (A)	Analyze (N)	Evaluate (E)	Create (C)
Weightage	20%	40%	40%	00	00	00

Note: This specification table shall be treated as a general guideline for students and teachers. The actual distribution of marks in the question paper may vary slightly from above table.

Course Outcome:

After learning the course, the students should be able to:	
CO1	Understand Basic English Grammar and apply while writing and speaking
CO2	Enhance the English Learning Skill by studying the Prose of English Writer
CO3	Understand importance of Speaking and Listening Skills
CO4	Understand how to do practice for Reading and Writing in English

Instructional Method:

The course delivery method will depend upon the requirement of content and need of students. The teacher in addition to conventional teaching method by black board, may also use any of tools such as demonstration, role play, Quiz, brainstorming, MOOCs etc.

From the content 10% topics are suggested for flipped mode instruction.

Students will use supplementary resources such as online videos, NPTEL/SWAYAM videos, e-courses, Virtual Laboratory

The internal evaluation will be done on the basis of Active Learning Assignment

Practical/Viva examination will be conducted at the end of semester for evaluation of performance of students in laboratory.

Reference Books:

- [1] English by Bhavika N Vyas and Dhara A Tejura
- [2] Malgudi Days By R. K. Narayan · 2006
- [3] Essential Speaking Skills by Joanna Baker, Heather Westrup, 2003
- [4] English Grammar: A Resource Book for Students by Roger Berry, 2013